

Atwater Elementary School District
"Rollin, Rollin, Rollin!"

District Board Room
1401 Broadway Avenue
Atwater, CA 95301

Tuesday, January 12, 2010

Closed Session: 5:00 p.m.
Regular Session: 6:30 p.m.

AGENDA
Regular Meeting

I. MEETING CALLED TO ORDER (Board Room)

II. IDENTIFY CLOSED SESSION AGENDA ITEM(S)

The public is invited to comment on identified items prior to adjournment into Closed Session.

III. ADJOURN TO CLOSED SESSION (Superintendent's Office)

A. Public Employee Discipline/Dismissal/Release

B. Pursuant to Government Code Section 54957.6 to Confer with Labor Negotiator:

Agency Representative: Melinda Hennes

Employee Organization(s): AETA/CSEA

C. Public Employee Performance Evaluation: Superintendent

IV. OPEN HOUSE - DISTRICT TECHNOLOGY CENTER (6:00 p.m.)

V. RECONVENE OPEN SESSION (Board Room)

VI. FLAG SALUTE (Student from Mitchell Senior Elementary)

VII. INVOCATION (Deacon Kelly, St. Anthony's Catholic Church)

VIII. ROLL CALL OF MEMBERS

John Hall _____

Kelly Fincher _____

Dale Wilson _____

Lena Mendoza _____

Sheila Whitley _____

IX. REPORT ON CLOSED SESSION

X. REVISION/ORDERING OF AGENDA

MOTION _____ **SECOND** _____

VOTE: **AYES** _____ **NOES** _____ **ABSENT** _____

XI. PRESENTATIONS/RECOGNITION

A. Presentation of Academic Achievement Award: Merced County Superintendent Lee Andersen will present awards to Mitchell K-6, Peggy Heller and Thomas Olaeta Schools for high performance and improvement in API and AYP scores.

- B. Recognition of Bellevue Elementary School's Certificated and Classified Employees of the Month:** Cindy Lema, Third Grade Teacher; and Edna Lopez, Office Manager.
(Bryan Ballenger, Principal)

XII. SUPERINTENDENT'S REPORT

XIII. PUBLIC PARTICIPATION

The public is invited to address agenda items and comment on items within the subject matter jurisdiction of the Board. Please fill out a form located at the back of the room. To address the Board, please step up to the podium and state your name when called upon. Public comment is limited to five (5) minutes per person, for a total of twenty (20) minutes per agenda item. The general public comment period shall be subject to the same time limitations. The Board of Trustees may grant additional time to speakers in its sole discretion (per Board Bylaw 9323).

XIV. CONSENT AGENDA ITEMS *(pp. 1-14)*

All matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion and vote. Any item under the Consent Agenda may be discussed. However, if the item needs further clarification and discussion, it may be removed from the Consent Agenda at the request of the Board of Trustees or staff and considered separately.

A. Personnel

- 1. Certificated Employee Approval(s):**
 - a. Request for Maternity Leave from Linda Lamerson, Resource Teacher at Mitchell Senior, for the dates of January 29 - April 2, 2010.
- 2. Classified Employee Approval(s):**
 - a. Addition of two (2) additional hours for Pang Foua Vang, Bilingual Instructional Assistant at Mitchell Senior Elementary, effective January 11, 2010, as approved at the November 10, 2009 Board meeting.
 - b. Addition of two (2) additional hours for Elivier Valenzuela, Bilingual Instructional Assistant at Mitchell Senior Elementary, effective January 11, 2010, as approved at the November 10, 2009 Board meeting.
 - c. Resignation of Pamela Hernandez, Preschool Instructional Assistant at Shaffer School, effective December 18, 2009.
 - d. Resignation of Melissa Hagan, Cafeteria Manager, Mitchell K-6, effective December 14, 2009.
- 3. Consultant Service Agreement Approvals:**
 - a. Services of the Challenger Learning Center for five (5) science demonstrations at Shaffer School from the dates of January 26 - May 12, 2010. Total fees for these services are \$1,857.10, paid from the After School Education and Safety fund.

- b. Services of Karen Burnett to present a Character Education Program at Thomas Olaeta School for a half-day on January 13, 2010. Total fee for this program is \$400. Mileage costs not to exceed \$160, funded from the School Site Discretionary fund.

4. Athletic Team Coach Approvals:

- a. Ernest Terry - MSE 8th grade boys' baseball March - April 2010
- b. Kathy Haas - MSE 7/8th boys'/girls' track March - April 2010
- c. Gabrielle Pulido - Bellevue 7/8th girls' softball March - April 2010

B. Approval of Current Expenditures for December, 2009. (Separate item in packet)

<u>Fund</u>	<u>Title</u>	<u>Amount</u>
01	General Fund	\$128,061.36
12	Child Development Fund	\$ 1,061.55
13	Cafeteria Fund	\$172,722.72
14	Deferred Maintenance Fund	\$ 20,460.00
21	Bond Fund	\$ 7,448.17
25	Capital Facilities Fund	\$ 5,373.00
56	Debt Reduction Fund	\$ 757.27

C. Acceptance of Williams Uniform Complaint Procedures Quarterly Report.

D. Approval of Minutes from Special/Organizational/Regular Board Meeting of December 8, 2009.

MOTION _____ SECOND _____
 VOTE: AYES _____ NOES _____ ABSENT _____

XV. REGULAR AGENDA - INFORMATION/ACTION ITEMS

A. Superintendent (Melinda Hennes, Superintendent)

1. Consideration to Join the East Merced Joint Powers Authority Community Facilities District (CFD). (pp. 3) ACTION

The Board of Trustees will consider whether or not to pursue further interest in joining the East Merced Joint Powers Authority Community Facilities District. Prior to making a final commitment, District's legal counsel would be sought.

MOTION _____ SECOND _____
 VOTE: AYES _____ NOES _____ ABSENT _____

2. **Consideration to Defer the Collection of Developer Fees for Sycamore Homes Development.** (pp. 4-5) **ACTION**

Developer Fees are currently collected by districts at the time Building Permits are filed with the City. The Board will consider deferring the collection of these fees as requested by the Sycamore Homes Development until a Certificate of Occupancy is filed.

MOTION _____ SECOND _____
VOTE: AYES _____ NOES _____ ABSENT _____

B. Administrative Services (Janice Smith, Interim Assistant Superintendent)

1. **Report on First Principle Apportionment (P-1) ADA.** (pp. 6-9) **INFO**

This is one of three annual attendance reports the District is mandated by law to file with the State. P-1 covers attendance from July 1st through the last school month ending on or before December 31st.

2. **Approval of Annual and Five-Year Developer Fee Findings Report.** (pp. 10-21) **ACTION**

The District is required to make an Annual and Five-Year Report on certain findings pursuant to Government Code Sections 66001 and 66006. The Board of Trustees must adopt this report at a public meeting.

MOTION _____ SECOND _____
VOTE: AYES _____ NOES _____ ABSENT _____

3. **Acceptance of E-Rate Bid and Contract Approval.** (pp. 22-25) **ACTION**

E-Rate bids were opened on December 29, 2009. The bids were reviewed to ensure that all necessary specifications were met. Staff recommends the District enter into contracts with low bidders per attachment. Bid acceptance and contracts are necessary in order to meet E-Rate's February 12th application deadline.

MOTION _____ SECOND _____
VOTE: AYES _____ NOES _____ ABSENT _____

4. **Internet Services.** (pp. 26-27) **ACTION**

The Board will consider options for continuing internet service.

MOTION _____ **SECOND** _____
VOTE: **AYES** _____ **NOES** _____ **ABSENT** _____

5. **Approval of Proposal from Hazard Management Services, Inc.** **ACTION**
 (pp. 28-31)

EPA's Asbestos Hazard Emergency Response Act (AHERA) mandates that districts have sites inspected every three years, conduct a surveillance of asbestos-containing building materials every six months, and provide staff training. In order to be compliant, staff recommends the District accept the proposal from Hazard Management Services, Inc., to provide these services.

MOTION _____ **SECOND** _____
VOTE: **AYES** _____ **NOES** _____ **ABSENT** _____

C. **Human Resources** *(David Duran, Assistant Superintendent)*

1. **Acknowledge Receipt of and Sunshine Atwater Chapter #846 -** **ACTION**
 CSEA's Initial Collective Bargaining Proposal to the AESD for
 2010-2011. *(pp. 32-33)*

Atwater Chapter #846 - California School Employees Association has submitted their initial bargaining proposal to initiate the collective bargaining process for 2010-11. The Board is asked to acknowledge receipt of CSEA's initial proposal and "sunshine" the proposal at this time.

MOTION _____ **SECOND** _____
VOTE: **AYES** _____ **NOES** _____ **ABSENT** _____

D. **Board Policies** *(pp. 1-13)* **INFO**

Education law never ceases to change and grow, which necessitates that school districts update policies and regulations, as well as add/delete/change policies and regulations to meet the mandates of the law. It is recommended that the Board review the following policy(ies) and/or regulation(s) as a first reading:

1. **Series 3000 Business and Noninstructional Operations**
 BP 3110 Transfer of Funds *(New)*
 AR 3440 Inventories *(New)*
 BP/AR 3515.4 Recovery for Property Loss or Damage *(New)*

XVI. COMMUNICATION, INFORMATION AND FUTURE AGENDA ITEMS

