

**ATWATER ELEMENTARY SCHOOL DISTRICT
APPLICATION FOR CLASS SIZE RECOGNITION FUNDS**

Teacher Name

Teacher Number

School

I. Class size limits from Article 13 of the AETA/AESD agreement

Grades	Class Size Limit	Check One
Self-Contained K-3	25	<input type="checkbox"/>
Self-Contained 4-8	30	<input type="checkbox"/>
Self-Contained Combination	26	<input type="checkbox"/>
Seventh & Eighth Departmentalized	30	<input type="checkbox"/>
Seventh & Eighth Departmentalized PE	36	<input type="checkbox"/>
Self-Contained Special Day Class	18	<input type="checkbox"/>

**Qualifying Periods
(7th & 8th grade only)** _____

Total # Students Over Limit _____
X
Rate

= Total Claim \$ _____

II. If a class exceeds the number listed above and is not adjusted in 15 working days from the day the student arrives, the teacher shall be recognized as follows:

Grades K-8 Self Contained - \$150 per quarter/\$200 per trimester for each student above the class number listed above

Grades 7-8 Departmentalized - \$25 per quarter/\$35 per trimester per period for each student above the class number listed above

The teacher shall submit a *complete* form to Pam Williams at the AESD Business Office for the recognition funding within 30 working days of eligibility end date.

III. Application for Class Size Recognition Funds

Quarter Grading

(Check one box)

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1	2	3	4

Dates Qualified

Trimester Grading

(Check one box)

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
1	2	3

Dates Qualified

Certification: I believe that for the quarter/trimester indicated above, my class size has exceeded the class limits. I am requesting recognition as indicated above.

Signature

Date

Verification of eligibility Verification of eligibility sent Submitted to payroll

Account # 01-0000-0-1165.00-1110-1000-000-000-000

**ATWATER ELEMENTARY SCHOOL DISTRICT
APPLICATION FOR CLASS SIZE RECOGNITION FUNDS**

0 _____
Teacher Name

0 _____
School

Application Date

Your application for Class Size Recognition Funds has been:

Accepted, and has been forwarded to payroll to be processed in the upcoming payroll period ending: _____

Modified for the following: _____

Denied for the reasons that follow:

Incomplete application

Duplicate Submission

Attendance records do not support class loading information provided on application, please see attached.

Should you wish to appeal this decisions please contact Pam Williams at 357-6100 ext. 311 and schedule an appointment.

Marisa A. Ploog, CPA
Assistant Superintendent, Administrative Services

Date