



# Internet & E-mail Acceptable Use Contract / Internet Safety Policy

2008 – 2009 School Year

Please read this agreement carefully. When signed, this is a contract between the Atwater Elementary School District, the student, and the parent/guardian. Before students in the District will be allowed access to the Internet using AESD resources, this contract must be signed and returned to the child's teacher.

The District provides access to the Internet for the purposes of communication and research directly relating to school assignments. The use of the Internet is a privilege, not a right. Inappropriate use may result in cancellation of the privilege and disciplinary action. The District has the right to review any material or communications to determine whether specific uses of the network are appropriate.

You are expected to follow basic principles of network etiquette. Some of these principles are:

1. Be polite and use appropriate language. You are a representative of your school when you are online.
2. Do not give out addresses, phone numbers, or other personal information of yourself or others.
3. Be considerate of other people using the network.
4. Information on the Internet belongs to others. You may need their permission before you use their work.
5. If you think your teacher or parents wouldn't like what you are doing, stop doing it.

If you learn of misuse or attempts to cause problems with computers, the network, or people using the network you must tell a teacher or the principal. Attempts to cause problems with computers or the network, to bypass the Internet filter, changing configuration settings on computers, or to bother or harass other users will cause a loss of access privileges and disciplinary action. Failure to follow AESD technology policies, school site technology policies, or classroom technology rules may also result in loss of access and disciplinary action. If you are given a password, keep it to yourself. If you are using e-mail or messaging remember people other than the intended recipient(s) can read it.

You must always get permission from your teacher before using the Internet, uploading files, or downloading files. If you find information you wish to use in your education, write down the URL (address) of the page so you may cite the reference. All United States Copyright Laws must be followed. Do not copy music or movies onto AESD computers and you may not install software without specific permission. You may only use computers or the Internet in the course of your education, not for playing games or other non-academic activities. Under your teacher's direct supervision you may be allowed to access your teacher's e-mail account if it is a necessary part of your studies.

You may find material on the Internet or in e-mail regarding topics that people don't agree on, things in bad taste, things that are controversial, or things that can hurt someone's feelings. It is impossible to totally control what is accessible on the Internet. It is your responsibility to avoid such material. You may be exposed to advertising while using the internet.

Cut on dotted line. Return the bottom portion to your teacher. Parents retain the top portion for your records.

Any user violating these rules, applicable state or federal laws, or posted classroom and district rules is subject to district disciplinary actions and loss of Internet privileges.



I understand and will follow the requirements stated in this document. I understand that the use of the Internet and e-mail is a privilege and inappropriate use will result in the loss of that privilege and may be subject to disciplinary action.

Student Name Printed: \_\_\_\_\_ School: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Grade: \_\_\_\_\_

**We have read this document with our child and agree to its terms and provisions.**

Parent/Guardian Name Printed: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_