

ATWATER ELEMENTARY SCHOOL DISTRICT

**MINUTES**

CITIZENS' OVERSIGHT COMMITTEE

OCTOBER 11, 2005

**I. MEETING CALLED TO ORDER**

The meeting was called to order by Nelson Crabb at 5:10

**II. PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Nelson Crabb

**III. ROLL CALL OF MEMBERS**

Committee members present: Nelson Crabb, Annette Heikkila, Jim Murphy, and Audrey Sumpter Also present was Dr. Lou Obermeyer, Superintendent, Melinda Hennes, Assistant Superintendent/Educational Services, Ron Denault, Assistant Superintendent/Administrative Services and Allan Patterson, Director of Facilities and Transportation. Members absent were Dorothy Bizzini, and Barbara Dockery.

**IV. COMMENTS AND QUESTIONS FROM THE AUDIENCE**

Dr. Obermeyer introduced Melinda Hennes as the new Superintendent to begin January 1, 2006.

**V. APPROVAL OF MINUTES FROM JULY 12, 2005**

**MOTION** by Audrey Sumpter, **SECOND** by Jim Murphy to approve the minutes of July 12, 2005 COC meeting. **MOTION CARRIED** by a vote of 4-0.

**VI. ELECTION OF COMMITTEE OFFICERS**

**MOTION** by Jim Murphy, **SECOND** by Audrey Sumpter to elect Nelson Crabb for a one-year term as President. **MOTION CARRIED** by a vote of 4-0.

**MOTION** by Nelson Crabb, **SECOND** by Audrey Sumpter to elect Jim Murphy for one-year term as Vice President. **MOTION CARRIED** by a vote of 4-0.

**MOTION** by Jim Murphy, **SECOND** by Audrey Sumpter to elect Pamela Williams for a one-year term as Secretary. **MOTION CARRIED** by a vote of 4-0.

## **VII. APPROVAL OF MEETING SCHEDULE FOR 2006**

**MOTION** by Annette Heikkila, **SECOND** by Audrey Sumpter to continue to meet quarterly on the 2<sup>nd</sup> Tuesday of the month. **MOTION CARRIED** by a vote of 4-0.

## **VIII. REVIEW AND TOUR OF BELLEVUE SCHOOL MODERNIZATION AND 7<sup>TH</sup>-8<sup>TH</sup> GRADE EXPANSION**

Ron Denault explained that there were two projects: The Bellevue Additions and the Modernization. Architect Mark Holley, stated that the modernization addition projects were wrapping up and that the final punch list was in progress. He also stated that there was less than 1% total change orders and that the entire project came in under the allotted cost...

Dr. Obermeyer commented that the reason the project had progressed so quickly was because Mark Holley and Bob Machado were adamant about keeping Mobile Modular on an acceptable timeframe. Mobile Modular had initially stated that they were approximately two months behind schedule. Mark explained to Mobile Modular that the liquidated damages that the architects assessed to the contractor would cover the cost of all the portables that we had to move in to temporarily house the students. This forced Mobile Modular to re-evaluate the situation. Dr. Obermeyer thanked the architects for their perseverance and loyalty to the District.

Mark asked Tim Dearborn, an architect with Architechnica, to explain the modular pieces of the project. The Library Media Center consisted of five (5) modules. The 7<sup>th</sup> – 8<sup>th</sup> grade restrooms, located at the end of the Media Center consisted of one (1) module and the two storage rooms for the Media Center consisted of one (1) module. He stated that the Kindergarten classrooms consisted of four (4) rooms sitting back to back with a shared Resource Room. The new 7<sup>th</sup>-8<sup>th</sup> grade portion consists of two (2) science classrooms and four (4) standard classrooms. Tim said that they were waiting for the shade structure from the manufacturer. It will be assembled in the middle of the court yard so the students would have a place to congregate in a shady area. Mark stated that the plans for the shade structure was taken to the Division of the State Architect and they were told on that day that if two modules were attached together it would be considered two separate buildings so the plans are being held up at present. The architects are waiting for the manufacturer to come back with different calculations for the Division of the

State Architect. Mark stated that it had been approved at six other locations but that we are being placed on hold.

Mark told the Committee that he met with the Division of the State Architect regarding the kindergarten building replacement and was told that even though the engineer supported our position, the engineer recommended the building be replaced because of seismic issues. He said that DSA would need a “sophisticated engineering analysis identifying the weakness of the first design” which, Mark said, is much more than is implied by the regulation. Mark said that he is working with Schreder & Associates on taking a different avenue, actually perusing two simultaneous avenues on finding a replacement for the building – the other avenue being the Williams Building Replacement Funding.. He said that Schreder had the packets together for the Bellevue additions project and that the applications would be submitted to the Office of Public School Construction.

Jim Murphy asked about a credit we would be getting for a driveway that would not be replaced and that the credit would be less than what it would cost to replace it in the future. Mark stated that the driveway was complete.

Jim Murphy asked if there had been any feedback from teachers and staff regarding the improvements. Dr. Obermeyer and Mark Holley commended the staff at Bellevue on their patience and support during this difficult time. Dr. Obermeyer said that they all resolved to focus on the end result and were extremely happy with the outcome. Dr Obermeyer announced that there would be a Chamber Mixer on November 16 from 5:00 – 7:00 p.m. to be held in the Library Media Center and invited the members of the COC to attend. She stated that the event would be co-hosted with the Rotary Club. Dr. Obermeyer mentioned that hopefully in the spring, there would be an Open House for the community.

Annette Heikkila asked if all the additions were like the Media Center. Tim Dearborn stated they were all modular buildings.

Jim Murphy asked if the project was within the limits of the budget and Mark Holley said that the Office of Public School Construction raised the budget and that we were well within the budget limit. Ron Denault said the 1% change orders translated to approximately \$36,000.00. The Committee then took a tour of the grounds to view all of the work that had been done. The entire Committee was very impressed with the scope of work completed in a short time frame. Job very well done! The members then went back to the Media Center to continue the meeting.

## **IX. PRESENTATION OF BOND FUND FINANCIAL STATEMENT**

Jim Murphy asked if the entire eleven million in bonds had been sold. Ron Denault stated that approximately seven million had been sold and that there was approximately four million left. Ron Denault presented the committee members with copies of the Unaudited Actuals Building Fund Expenditures by Object and Unaudited Actuals Bond Interest and Redemption Fund Expenditures by Object. Ron Denault stated that the auditors would provide an audited report at a later date.

Thomas Olaeta Modernization was discussed. Mark Holley said that the plans will be submitted to the Division of the State Architect on November 1. It will then go out to bid in the spring and construction will begin next summer. A question was asked regarding when the new school was scheduled to open. Dr. Obermeyer said the plan was to open at the beginning of the 2007 school year.

The vacant position in the COC still open was mentioned. Dr. Obermeyer stated that a gentleman by the name of John Thompson had applied and that it would be taken to the Board for approval on November 24 at 4:00 p.m.

**X. COMMENTS FROM COC MEMBERS**

There were no other comments.

**XI. ADJOURN**

Nelson Crabb adjourned the meeting at 6:00 p.m.