

ATWATER ELEMENTARY SCHOOL DISTRICT

MINUTES

CITIZENS' OVERSIGHT COMMITTEE

JULY 25, 2007

I. MEETING CALLED TO ORDER

The meeting was called to order by Jim Murphy at 3:05 p.m.

II. PLEDGE OF ALLEGIANCE

The Pledge was led by Jim Murphy

III. ROLL CALL OF MEMBERS

Committee members present: Dorothy Bizzini, Barbara Dockery, Jim Murphy, Audrey Sumpter, John Thompson, Bill Machado. Also present were Melinda Hennes, Superintendent, and Marisa Ploog, Assistant Superintendent. Member absent was: Amy Vann.

IV. COMMENTS AND QUESTIONS FROM THE AUDIENCE

None

V. INTRODUCTIONS

Marisa Ploog introduced Rob Anslow with the firm of Bowie, Arneson, Wiles & Giannone, AESD's bond council to address the Government Code Section 54954.2 requirements for the Committee.

VI. APPROVAL OF MINUTES FROM COC MEETING OF MARCH 28, 2007

MOTION by Dorothy Bizzini, **SECOND** by Audrey Sumpter to approve the minutes of the March 28, 2007 COC meeting. **MOTION CARRIED** by a vote of 6-0.

VII. GENERAL OBLIGATION BONDS – OVERVIEW & DISCUSSION

Rob Anslow reviewed with the Committee resolution 03-04-06, 03-04-14 and 03-04-22.

VIII. DISCUSSION – REVIEW & DISCUSSION OF COC ROLL & RESPONSIBILITIES

Rob Anslow explained that the roll and responsibility of the Citizens' Oversight Committee is to keep the public informed as to how the bond monies are spent. Rob also explained the difference between a general obligation bond and a revenue bond.

Superintendent Melinda Hennes discussed the District's legal responsibilities pertaining to the public as well as a "Communication Campaign" to keep the public informed which would maintain good customer relations.

IX. FACILITIES PROJECT UPDATE

A. THOMAS OLAETA MODERNIZATION

The Committee was provided an overview on the progress of the Thomas Olaeta Modernization Project by Marisa Ploog. "Before and "after" pictures of the work done thus far were shared.

B. SHAFFER RECONSTRUCTION PROJECT

The status of the Shaffer rehabilitation project was discussed. A question arose as to whether the project was an appropriate use of bond funds. Mr. Anslow confirmed that the scope of work would be an appropriate use of bond funds.

X. UPDATE ON BOND FUND EXPENDITURES

Marisa Ploog presented the Financial Statement through June 2005 and June 2006 fiscal years. She stated that the Financial Statement for the 2006/07 fiscal year was in progress as it went through June 2007.

XI. AUDIT REPORTS RECEIVED & FILED

MOTION by Dorothy Bizzini, **SECOND** by Bill Machado to receive and file the Financial Reports for the 2004/05 and 2005/06 fiscal years.
MOTION CARRIED by a vote of 6-0.

XII. COC WEBSITE

Marisa Ploog asked members for input as to what information they would like on the website. Rob Anslow then explained, to the Committee, the required activities, member names, etc. that need to be posted to the website annually. Mr. Anslow stated that financial documents were to be referenced separately.

XIII. 2007-2008 MEETING CALENDAR

The Committee agreed that the 2007-2008 meeting calendar would be
August 8, 2007 – 5:00 p.m. – Thomas Olaeta walkthrough
October 3, 2007 – 5:00 – Shaffer School
Additionally, it was agreed that Committee meetings would be held in
January, April, and July, 2008.

MOTION by Dorothy Bizzini, **SECOND** by Bill Machado to approve the 2007-2008 Calendar. **MOTION CARRIED** by a vote of 6-0.

XIV. COC MEMBER COMMENTS

Rob Anslow reminded the Committee members that the terms of the three initial COC members would expire June 2008.

XV. ADJOURN

MOTION by Dorothy Bizzini, **SECOND** by Audrey Sumpter to adjourn the meeting at 5:00 p.m. **MOTION CARRIED** by a vote of 6-0.